Advanced Payroll for Microsoft Dynamics 365 Finance

ANTHOLOGY PAYROLL – V113 STATUTORY DEDUCTION SPREADSHEET FOR UNITED STATES

Release Date:	December 2022
Version:	Version 13 for the United States

Contents

Introduction

This document contains a summary of changes and installation instructions for the Payroll Statutory Deduction Spreadsheet Version 113 for the United States.

This spreadsheet is only compatible with the following version of Advanced Payroll:

- Advanced Payroll for Microsoft Dynamics 365 Finance

This spreadsheet updates US statutory deductions in Advanced Payroll according to the most recent legislation by governing authorities. It is intended for companies that process US statutory deductions in the specified jurisdictions.

The current baseline version for the Payroll Statutory Deduction Spreadsheet is Version 112. If you have installed Version 112, you can install any subsequent version.

For more details about the objects and statutory deductions updated by this spreadsheet, contact our Client Support: https://support.campusmgmt.com.

It is recommended that this spreadsheet is installed in a test environment and validated against your test data before installing it in production.

This document is divided into the following sections:

- Summary of Changes

- Installation

Summary of Changes

The following changes are made since the previous version.

US Federal Changes

This section describes federal changes for the United States. This version contains changes to the following federal taxes:

Tax	Changes
Federal income tax	Tax brackets and rates are changed.
OASDI	OASDI calculations are updated for greater accuracy for reporting OASDI taxable income on Form 941. This change allows 941 reporting to detect when OASDI deductions have hit the annual limit in each quarter and Medicare taxable income continues to accumulate in that quarter. These changes are effective October 1, 2022 (Q4 2022). This method of calculation can be manually disabled and the former method of calculation (quarterly OASDI withholding divided by OASDI rate) can be used to determine workers' OASDI taxable income for the quarter. To disable the new method of calculation. post-installation instructions are required.

State Changes

This version contains the following state changes:

State	Changes
California	Low-income exemption threshold amounts are changed. Tax brackets are changed. Standard deduction amounts are changed. The 940-credit reduction rate increased from 0% to 3.0%. This change takes effect January 1, 2022.
Connecticut	The 940-credit reduction rate increased from 0% to 3.0%. This change takes effect January 1, 2022.
Hawaii	The maximum weekly deduction for disability insurance is increased from $6.00 to $6.59. Unemployment taxable wage base is reduced from $51,600 to $56,700.

State	Changes
Idaho	Unemployment taxable wage base is increased from $46,500 to $49,900.
Illinois	The 940-credit reduction rate increased from 0% to 3.0%. This change takes effect January 1, 2022.
Kentucky	Unemployment taxable wage base is increased from $10,800 to $11,100.
Maine	Standard deduction amounts are changed. Tax brackets are changed.
Massachusetts	Family and Medical Leave Act overall rate is reduced from 0.56% to 0.52%. Family Leave Insurance rate is reduced from 0.12% to 0.11%.
Minnesota	Unemployment taxable wage base is increased from $38,000 to $40,000.
Montana	Exemption allowance amount is increased from $1,900 to $2,070. Tax brackets are changed.
Nebraska	Tax brackets and rates are changed. Exemption allowance amount is increased from $2,080 to $2,140.
New Jersey	Family leave rate is reduced from 0.14% to 0.06%. The annual maximum FLI wage base is increased from $151,900 to $156,800.
New York	Family leave rate is reduced from 0.511% to 0.455%. The statewide average weekly wage is increased from $1,594.57 to $1688.19. The 940-credit reduction rate increased from 0% to 3.0%. This change takes effect January 1, 2022.
Utah	Unemployment taxable wage base is increased from $41,600 to $44,800.

Installation

Installation procedures are divided into the following sections:

- Time to Install
- Prerequisites
- Installation instructions
- Post Installation

Time to Installation

The time required for Advanced Payroll to complete the import process varies depending on the type of spreadsheet:

- This is an update version. The import process time will be minimal because you are only importing records that have been updated since the last baseline version.

These other factors can also impact the time required for installation:

- The amount of pre-existing, custom statutory deduction records in your system. Advanced Payroll must check each of these against the imported records for conflicts.

- The amount of statutory deduction changes included in the current version.

Prerequisites

The prerequisites for installing Version 113 for the United States are:

- Microsoft Excel installed on the Microsoft Dynamics client from which the statutory deduction spreadsheet is updated

- Advanced Payroll version required

- Latest statutory deductions spreadsheet version

Advanced Payroll Version

This version of the spreadsheet is intended for Advanced Payroll US localization version 10.0. Other versions are not compatible with this spreadsheet.

To verify your version, click **Advanced Payroll** > Setup > Parameters. The version number appears in the General definitions form title.

For the latest software updates of Advanced Payroll, please contact our client support at: https://support.campusmgmt.com

Latest Statutory Deductions Spreadsheet Version

Depending on the last Statutory Deductions Spreadsheet that you have imported into your environment, you may need to import a prerequisite spreadsheet before importing this one.

Version 113 for the United States is an update version of the Advanced Payroll Statutory Deductions Spreadsheet. This version is meant to be installed on top of the current baseline version, which is Version 112. Update versions released after each baseline are cumulative and are independent of each other. If you have installed Version 112, you can install any subsequent update version.

If there are any spreadsheet versions between Version 112 and Version 113 that you have not installed, please check for any pre- and post-installation instructions applicable to these missed versions that may apply to statutory deductions in jurisdictions where your company operates. For an overview of these steps since the last baseline, see Pre-Installation Procedures on page 8 and Post-Installation Procedures on page 11.

To determine your current spreadsheet version, click **Advanced Payroll** > Setup > Calculations > Calculations on the **Advanced Payroll** navigation pane. Sort the Version column heading in descending order. The highest version number is your current spreadsheet version.

For other versions of the Statutory Deductions Spreadsheet, please contact our Client Support: https://support.campusmgmt.com

Note: It is recommended that you install and test the spreadsheet in a test environment before installing it in production.

Pre-Installation Procedures

Pre-installation procedures may be required to prepare Advanced Payroll for the installation of the spreadsheet. If you follow any of these procedures, ensure to perform the procedures in the same test environment as your initial installation, and to validate correct functionality before performing the same steps in your production environment.

The following table describes the pre-installation procedures applicable to each version since the last baseline version (Version 112).

Note: If you have previously skipped the installation of any spreadsheet versions listed below and they contain pre-installation instructions, then you must contact Client Support for the release notes of those past versions: https://support.campusmgmt.com

Spreadsheet Version	Pre-installation procedures
112	None
113	Revert OASDI Taxable Income Calculation Method

Installation Instructions

You must complete the following steps in the proper sequence to install the spreadsheet. It is recommended that you first install and test the spreadsheet in a test environment before installing it in your production environment. It is also recommended to install the spreadsheet at the start of a new pay period before any transactions are made.

To install the Statutory Deductions Spreadsheet:

1. It is recommended to take a backup of your database prior to importing the spreadsheet.

2. Log in to the Microsoft Dynamics 365 Finance. Ensure you are in the company (legal entity) that you want to update.

3. Click **Advanced Payroll** > **Setup** > **Calculations** > **Calculations**. Click the Version column heading to sort the calculations by version number. This is the latest version of the Statutory Deductions Spreadsheet that you have installed.

4. The next step depends on the latest version of the Statutory Deductions Spreadsheet that you have installed:

   - If there are no version numbers or the latest version number is lower than Version 112, you must install the latest baseline version before proceeding to install this version. The latest baseline version is Version 112. After installing the baseline, proceed with installing Version 113 for the United States.
     For information on how to obtain the baseline version, please see Latest Statutory Deductions Spreadsheet Version on page 7.

   - If the latest version number is Version 112 or higher, then proceed to the next step.

5. Click **Advanced Payroll** > **System update utilities** > **Other** > **Import statutory deduction** updates to open the Statutory deduction data import pane.

6. In the pane, browse to your statutory deduction spreadsheet and select it.

7. Click OK to start the import.

8. When the import process is complete, an alert message appears. If there are errors reported, navigate to Advanced Payroll > Inquiries > Run controls to view the error messages. Take the recommended actions (see Error Messages and Conditions on page 9) and run the import process again.

9. You have completed the spreadsheet installation process. Please check for any post-installation notes or instructions that may apply to you. Remember to test the spreadsheet in a test environment before repeating these instructions in your production environment.

Error Messages and Conditions

The following table details some common error messages or conditions that you may encounter when importing a Statutory Deductions Spreadsheet and the recommendations on fixing the error:

Error Condition	Problem and Resolution
No statutory deduction updates are imported. The run controls do not display any messages about importing spreadsheet tables, only that the process has initialized. For reference, highlighted lines in the image below do *not* appear in the run controls. 	A synchronization error has occurred on the cloud-based environment resulting in the import process hanging. The Statutory Deductions Spreadsheet import process must be restarted. However, it is possible that a partial import has occurred and some records have been imported. These records must be deleted before the import process can be restarted. If this scenario occurs, please contact Support for assistance (https://support.campusmgmt.com).
Table <tableName> contains field 'Code' with key value <keyValue> which is a system record; it must be renamed or removed prior to import.	You have set up a record in the <tableName> that matches a versioned record in the spreadsheet. If your custom record serves a specific purpose, then it must be renamed. If you want to replace your record with the one in the spreadsheet, then simply delete your custom record. After taking one of these steps, run the import process again.

Post-Installation Procedures

After you have installed the spreadsheet, post-installation procedures are sometimes required to properly configure new data elements. If you follow any of these procedures, ensure to perform the procedures in the same test environment as your initial installation, and to validate correct functionality before installation in your production environment.

The following table describes the post-installation procedures applicable to each version since the last baseline version (Version 112).

Note: If you have previously skipped the installation of any spreadsheet versions listed below and they contain post-installation instructions, contact Client Support for the release notes of those past versions: *https://support.campusmgmt.com*

Spreadsheet Version	Post-installation procedures
112	None
113	None

Revert OASDI Taxable Income Calculation Method

OASDI calculations are updated for greater accuracy for reporting OASDI taxable income on Form 941. This change allows 941 reporting to detect when OASDI deductions have hit the annual limit in a given quarter and Medicare taxable income continues to accumulate in that quarter. These calculations are effective Q4 2022 (October 1, 2022).

While this method of calculation is recommended for more accurate reporting on Form 941, it can be manually disabled, and the former method of calculation used. The former method of calculating a worker's OASDI taxable income for the quarter is dividing their quarterly OASDI withholding by the OASDI rate.

If you do not want to revert to the former OASDI taxable income calculation method, you can skip this procedure.

To revert the OASDI taxable income calculation method:

1. In the navigation pane, click Setup > Tables > Calculations > Calculations to open the Calculations form.

2. On the Overview tab, locate and select the 941 OASDI Med IncChk Calculation.

3. Expand the Rule tab and click Edit to open the Calculation setup form.

4. On the Calculation setup form, change the value in the Calculation string to 0.0. Click Validate and Save to save your changes and return to the Calculations form.

5. On the Calculations form, save your changes and close the form.

If you need assistance with configuring the above, please contact our Client Services:

https://support.campusmgmt.com