



## **Anthology Payroll for Microsoft Dynamics 365 Finance**

### **ANTHOLOGY PAYROLL – V86 STATUTORY DEDUCTION SPREADSHEET FOR CANADA**

**Release Date:**

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**Version:**

Version V86 for Canada

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## Introduction

This document contains a summary of changes and installation instructions for Statutory Deductions Spreadsheet Version 86 for Canada.

This spreadsheet is only compatible with the following version of Anthology Payroll:

- Anthology Payroll for Microsoft Dynamics 365 Finance

This spreadsheet updates Canadian statutory deductions in Anthology Payroll according to the most recent legislation by governing authorities. It is intended for companies that process Canadian statutory deductions in the specified jurisdictions.

The current baseline version for **Anthology Payroll Statutory Deductions Spreadsheet** is **Version 85**. You must have Version 85 or a subsequent version installed in order to install this version.

For more details about the objects and statutory deductions updated by this spreadsheet, contact our Client Support: <https://support.campusmgmt.com>.

It is recommended that this spreadsheet is installed in a test environment and validated against your test data before installing it in production.

This document is divided into the following sections:

- Summary of Changes
- Installation

## Summary of Changes

The following changes are made since the previous version.

### Canadian Federal Changes

This version of the spreadsheet contains changes to the following federal taxes:

Tax	Changes
Federal Tax	The lowest income tax rate has been reduced from 15% to 14%.

### Provincial Changes

This version contains the following provincial/territorial changes:

Tax	Changes
Alberta	A new tax rate of 8% on the first \$60,000 of taxable income is introduced, prorated to 6%, beginning in July. The Alberta Supplemental Tax Credit is introduced.
Manitoba	Manitoba Basic Personal Amount and income tax brackets will not be indexed for 2025, and prorated calculations are introduced starting in July.
Nova Scotia	The Nova Scotia Basic Personal Amount maximum is now set at a maximum of \$11,744, regardless of taxable income.
Prince Edward Island	The Basic Personal Amount is increased to 14,650, prorated to \$15,050.
Saskatchewan	The Basic Personal Amount is increased to \$19,491, prorated to \$19,991.

## Installation

Installation procedures are divided into the following sections:

- Time to install.
- Prerequisites
- Installation instructions

### Time to Install

The time required for Anthology Payroll to complete the import process varies depending on the type of spreadsheet:

- This is an *update* version. The import process time will be minimal because you are only importing records that have been updated since the last baseline version.

These other factors can also impact the time required for installation:

- The amount of pre-existing, custom statutory deduction records in your system. Anthology Payroll must check each of these against the imported records for conflicts.
- The amount of statutory deduction changes included in the current version.

### Prerequisites

The prerequisites for installing Version 86 for Canada are:

- Microsoft Excel installed on the Microsoft Dynamics client from which the statutory deduction spreadsheet is updated.
- Anthology Payroll version required.
- Latest statutory deductions spreadsheet version.

### Anthology Payroll Version Required

- This version of the spreadsheet is intended for Anthology Payroll version 25.0.0 or higher with its Canadian localization.
- To verify your version, click **Anthology Payroll > Setup > Parameters**. The version number appears in the **General definitions** form title.
- For the latest software updates of Advanced Payroll, please contact Client Support:  
<https://support.campusmgmt.com>

## Latest Statutory Deductions Spreadsheet Version

Depending on the last Statutory Deductions Spreadsheet that you have imported into your environment, you may need to import a prerequisite spreadsheet before importing this one.

Version 86 for Canada is an update version of the Advanced Payroll Statutory Deductions Spreadsheet. This version is meant to be installed on top of the current baseline version, which is Version 85. Update versions released after each baseline are cumulative and are independent of each other. If you have installed Version 85, you can install any subsequent update version.

To determine your current spreadsheet version, click **Anthology Payroll > System update utilities > Other> Import statutory deduction updates** to open the Import statutory deduction updates pane. Note the value of the Latest version installed.

For other versions of the Statutory Deductions Spreadsheet, please contact our Client Support:  
<https://support.anthology.com>

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**Note:** *it is recommended that you install and test the spreadsheet in a test environment before installing it in production.*

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## Pre-Installation Instructions

None for this version.

## Installation Instructions

You must complete the following steps in the proper sequence to install the spreadsheet. It is recommended that you first install and test the spreadsheet in a test environment before installing it in your production environment. It is also recommended to install the spreadsheet at the start of a new pay period, before any transactions are made.


To install the Statutory Deductions Spreadsheet:

1. Log in to the Microsoft Dynamics 365 Finance. Ensure you are in the company (legal entity) that you want to update.
2. Click **Anthology Payroll > System update utilities > Other> Import statutory deduction updates** to open the **Import statutory deduction updates** pane and check the value of the **Latest version** installed.

3. The next step depends on the latest version of the Statutory Deductions Spreadsheet that you have installed:
  - If there are no version numbers or the latest version number is lower than Version 85, you must install the latest baseline version before proceeding to install this version. The latest baseline version is Version 85. After installing the baseline, proceed with installing Version 86 for Canada.  
For information on how to obtain the baseline version, please see **Latest Statutory Deductions Spreadsheet Version** on page 6.
  - If the latest version number is Version 85 or higher, then proceed to the next step.
4. In the pane, browse to your statutory deduction spreadsheet and select it.
5. Click **OK** to start the import.
6. When the import process is complete, navigate to **Anthology Payroll > Inquiries > Run controls** to view the results of the import process. Take the recommended actions (see **Error Messages and Conditions** on page 7) accordingly if there are error messages or other issues with the import process.
7. The installation process is complete. Remember to test the spreadsheet in a test environment before repeating these instructions in your production environment.

## Error Messages and Conditions

The following table details some common error messages or conditions that you may encounter when importing a Statutory Deductions Spreadsheet and the recommendations on fixing the error:

Error Condition	Problem and Resolution
<p>No statutory deduction updates are imported. The run controls do not display any messages about importing spreadsheet tables, only that the process has initialized. For reference, highlighted lines in the image below do <i>not</i> appear in the run controls.</p> 	<p>A synchronization error has occurred on the cloud-based environment resulting in the import process hanging.</p> <p>The Statutory Deductions Spreadsheet import process must be restarted. However, it is possible that a partial import has occurred and some records have been imported. These records must be deleted before the import process can be restarted.</p> <p>If this scenario occurs, please contact our Support for assistance: <a href="https://support.campusgmt.com">https://support.campusgmt.com</a></p>
<p><i>Table &lt;tableName&gt; contains field 'Code' with key value &lt;keyValue&gt; which is a system record; it must be renamed or removed prior to import.</i></p>	<p>You have set up a record in the &lt;tableName&gt; that matches a versioned record in the spreadsheet.</p> <p>If your custom record serves a specific purpose, then it must be renamed. If you want to replace your record with the one in the spreadsheet, then simply delete your custom record.</p> <p>After taking one of these steps, run the import process again.</p>